

*Personal Electronic
Devices Policy*



ST ANDREWS
CHRISTIAN COLLEGE

INSPIRED BY
FAITH

DISTINGUISHED BY
CHARACTER

LEADERS BY
INFLUENCE



Personal Electronic Devices Policy

PREAMBLE

All policy, protocols and procedures flow from the St Andrews Christian College Mission Statement:

“To educate our students so that they are well skilled, understand life on the basis of biblical truth, and are motivated to walk with God and serve Him in their lives, so that they will be a positive Christian influence in the world.”

POLICY DOCUMENT INFORMATION

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| TITLE: | Personal Electronic Devices Policy |
| AUTHORS: | C. Wansbrough; M. Brewer |
| ACKNOWLEDGEMENTS: | |
| PURPOSE: | To provide policy and direction for all the College Community. This policy provides direction for the correct use of Personal Electronic Devices (PED's) |
| RELATED DOCUMENTS: | |
| Anti-Bullying Policy | |
| Child Safety Policy including Students at Risk and Mandatory Reporting | |
| Harassment Policy | Staff Code of Practice |
| Student Code of Conduct | Student Wellbeing Policy |

KEY DATES

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| ISSUE DATE: | October 2016 |
| REVIEW DATE: | 2019 |



1. RATIONALE

We have been entrusted with a responsibility to ensure that relationships are formed and maintained in a manner that reflects the love of Christ.

The increased ownership of Personal Electronic Devices, including mobile phones, laptops and iPads, requires that St Andrews Christian College students and parents take steps to ensure that personal digital devices are used in a manner that reflects Christ.

As a College we embrace emerging digital technologies and encourage teachers and students to look for ways of using them in a responsible manner. The availability and appropriate use of these resources provide opportunities that can help students develop spiritually, academically, socially and physically. Their inappropriate use can be detrimental to the teaching and learning process, can be anti-social, and even harmful.

2. DEFINITION

Personal Electronic Devices (PED's) include, but are not restricted to mobile phones, portable game devices, personal laptops and personal iPads. Note that guidelines relating to school-owned iPads assigned to students are covered in the Digital Technology Use Agreements.

3. GUIDING PRINCIPLES

- The College will actively encourage responsible use of PED's and guide students in their correct and appropriate use.
- In order to ensure that PED's are used in a responsible manner, students are reminded that access and usage is a privilege, not a right and that this privilege can be withdrawn at any time.
- It is a responsibility of the College's duty of care to ensure that PED's are not misused and that they are not used to infringe the rights of others.
- It is the responsibility of students who bring PED's onto the school premises and to school related activities to adhere to the guidelines outlined in this policy.
- Students shall be personally responsible for the security of PED's brought to school. If devices are loaned to or borrowed and misused by non-owners, device owners and device borrowers are jointly responsible for the misuse or policy violations.
- The College will work with parents in implementing this policy to ensure the safety and wellbeing of all students.

4. IMPLEMENTATION

- PED's are permitted for travel to and from school (and on some excursions with teacher permission).
- PED's may be used as a resource where permitted by the teacher in the classroom, on camps and excursions and when travelling to and from school.
- Mobile phones should be turned off at all times during the school day (from 8:43 am to 3:35 pm) and stored in a student's locker for Middle and Senior students and kept in the school bag of Junior students.
- The possession of PED's within the school grounds remains at the discretion of St Andrews Christian College. PED's will be confiscated should the above guidelines be ignored.



- If a device is confiscated it will need to be collected from Reception. In some circumstances, with School Section Head or Deputy Principal approval, a phone call from the parent / guardian may suffice.
- St Andrews Christian College does not accept responsibility for replacing or investigating lost, stolen or damaged PED's. Students should take personal responsibility for the safe keeping of all items of value in a locked locker when not in use.
- It is also noted that PED's have in some cases become a means of harassment or invasion of privacy. PED's must not be used in a way that threatens, humiliates, harasses, or intimidates school-related individuals, including students, employees, and visitors, or violates local, state, or federal law.
- In encouraging correct use of PED's, students will be reminded that they should be supporting one another to adhere to this policy. Any calling or messaging should be conducted in a safe and encouraging manner.
- Mobile phones may be used to call parents while students are waiting in the drop off area at the front of the Multi-Purpose Hall.
- Students are not to use their PED's for taking photos and posting photos of other students whilst at school.