

# *Board Policy for Occupational Health and Safety*



ST ANDREWS  
CHRISTIAN COLLEGE

INSPIRED BY  
FAITH

DISTINGUISHED BY  
CHARACTER

LEADERS BY  
INFLUENCE



# *Board Policy for Occupational Health and Safety*

## PREAMBLE

All policy, protocols and procedures flow from the St Andrews Christian College Mission Statement:

*“To educate our students so that they are well skilled, understand life on the basis of biblical truth, and are motivated to walk with God and serve Him in their lives, so that they will be a positive Christian influence in the world.”*

## POLICY DOCUMENT INFORMATION

**TITLE:** Board Policy for Occupational Health and Safety

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**ACKNOWLEDGEMENTS:**

**PURPOSE:** To provide policy and direction for all the College Community.

**RELATED DOCUMENTS:**

## KEY DATES

**ISSUE DATE:** April 2015

**REVIEWED AND APPROVED:** June 2017

**SCHEDULED REVIEW DATE:** June 2018



## 1. OBJECTIVE

The Board of St Andrews Christian College is committed to protecting the health and safety of all persons in the workplace including employees, students, parents, contractors and other visitors and to complying with the Work Health and Safety Act 2012.

## 2. GENERAL PRINCIPLES

The Board of St Andrews demonstrates this commitment through ensuring that the College:

- Has a health and safety management system which:
  - Is integrated with all organisational activities related to education, and people.
  - Ensures that employees, contractors and visitors have a duty of care including the responsibility to:
    - Work safely.
    - Take all reasonable care for their own health and safety.
    - Consider the health and safety of other people who may be affected by their actions.
    - Take all reasonable and practical steps to improve work safety conditions.
    - Strive to uphold its core values of safety, knowledge, integrity and leadership in order to achieve its goal of zero harm.
- Provides clear delegation to the Principal for the implementation of the Occupational Health and Safety Policy.
- Regularly monitors the effectiveness of Occupational Health and Safety systems and programs.

## 3. GUIDELINES

The Board of St Andrews is committed to ensuring that the College:

- Complies with all applicable health and safety laws, regulations, and standards.
- Provides a safe working environment.
- Implements risk and hazard management systems which are; relevant and suitable for the organisation's risk exposure as well as identify, promote and continuously improve health and safety performance.
- Ensures all managers remain directly responsible and accountable for the health, safety and welfare of their employees and provide adequate resources to assist managers in this cause.
- Provides appropriate health and safety training to all relevant persons.
- Maintains relevant policies, procedures, systems, information, training, recognition programs, and organisational structures to support and communicate effective health and safety practices.
- Utilises appropriate internal and / or external expertise when required in all related activities.
- Establishes clear targets and objectives on a biennial basis to improve health and safety in the workplace.
- Effectively disseminates health and safety information to all employees as part of each business unit's consultative process including forums and publications.
- Maintains a positive safety culture through encouraging active participation, consultation and cooperation of all employees, contractors and visitors in promoting and developing measures to improve health and safety at work.