



Application for Student Admission

Please return completed and signed Form(s) to:

The Registrar

St Andrews Christian College

POSTAL ADDRESS:

PO BOX 4646

KNOX CITY CENTRE VIC 3152

STREET ADDRESS:

130 Tyner Road

WANTIRNA SOUTH VIC 3152

P: 03 8847 8300

E: enrolments@standrews.vic.edu.au

Enrolment Procedure Checklist

- Enrolment and Agreement Form **completed and signed by both parents/guardian**
- A non-refundable Application Fee of \$100 is included
Payment can be made by cash, cheque, money order, EFTPOS or direct deposit (details below)
Bank account details:
ST ANDREWS CHRISTIAN COLLEGE Commonwealth Bank
BSB: 063-000 & Account number: 13179761 (Please reference with your **child's full name** in the description field)

The following documents should be attached to this application:

- Two written family references (preferably one from a minister of religion using accompanying *Minister or Pastor Reference* form).
A family reference letter should be written by someone who has known your family for a while and can comment on the character of your family (the length should be about a paragraph).
- A photocopy of the student's birth certificate or passport (proof of date of birth is required prior to enrolment).
- A photocopy of the student's two most recent school reports (except for Prep applications) and Naplan Results.
- A photocopy of any reports relating to educational, medical, communication, behavioural issues or special support required (where applicable).
- A copy of any family court orders or parenting plans that have been issued in relation to the enrolling student (where applicable).

We regard the information that is disclosed in this application as valuable and will take all reasonable precautions to prevent unauthorised access to this information.

Please carefully read our [Privacy Policy](http://www.standrews.vic.edu.au) located on the College website here: www.standrews.vic.edu.au.

St Andrews Christian College has a commitment to child safety, and has zero tolerance for child abuse. Every person working within the St Andrews Christian College community is responsible for the care and protection of students and reporting information about child abuse.



Please Print Clearly – Complete a separate copy of this Form for each student seeking enrolment.

Student Details

Victorian Student Number (VSN): (if known) _____

First Name: _____ Middle Name: _____

Surname: _____ Preferred Name: _____

Date of Birth: ____ / ____ / ____ Gender: Male Female

Country of Birth: _____ Nationality: _____

Date of Arrival in Australia (If born overseas): ____ / ____ / ____ Date attended first Australian School: ____ / ____ / ____

Australian Resident: Yes No

Has your child been suspended/expelled from school at any stage in their schooling? Yes (if yes attach details) No

Languages spoken at home - other than English: 1. _____ 2. _____

Church attending: _____ Denomination: _____

Intended Start Year/Date (e.g. 2025): _____

Level of entry desired: (circle) Prep 1 2 3 4 5 6 7 8 9 10 11 12

Current School: _____ Present Year Level: _____

Visa Student (If Applicable - Copy of Passport and Visa Must be Provided)

Visa Number: _____ Visa Sub Class: _____ Passport Number: _____

Date of arrival in Australia: ____ / ____ / ____

Has the student spent 2 years or more in a non-English speaking country? Yes No

If 'Yes' what was the date of departure from Australia? ____ / ____ / ____ Date of return to Australia? ____ / ____ / ____

Has this student studied at an English Language School? Yes No

If 'Yes', Please provide the name of the English Language School: _____

Family Mailing & Information

Family Surname: _____

Mail to: [e.g. Mr & Mrs Lee] _____ Greeting Names: (e.g. William & Annie) _____

Postal Address: _____

City/Suburb: _____ Postcode: _____ Country: _____

Upon your child's commencement, our Parents and Friends Association (PFA) would love to welcome you and help you connect with others in the school. Do you give permission for your contact details to be made available to the PFA? Yes No

Other Children in Your Family

Name: _____ Age: ____ School Year: ____ School Attending (if applicable): _____



Student Background Information

Please indicate whether the student applying for enrolment has any known or suspected special needs. This information will assist us in assessing how well-placed we are in providing schooling for your child.

IF YOU HAVE ANSWERED ‘YES’ TO ANY QUESTIONS BELOW, PLEASE PROVIDE FULL DETAILS AND REPORTS OF THOSE NEEDS (SUPPORTING DOCUMENTATION MUST BE PROVIDED).

Does your child have a known disability? Yes No If yes, please indicate below ✓

Intellectual Physical Hearing Vision Other Please state:

Does your child receive additional support? Yes No If yes, please indicate below ✓

Tutoring Psychologist Speech Therapist Integration Aide Scribes

Particular supervision or management Please state: _____

Does your child require any of the following? Yes No If yes, please indicate below ✓

Glasses Vision Aids Hearing Aids Acoustic Considerations Other Please state:

Does your child have any medical conditions or any allergies (e.g. Asthma, Anaphylaxis, Allergies, Diabetes, Epilepsy etc.)?

Yes No If yes, please indicate: _____

If you have answered ‘Yes’, a detailed MEDICAL ACTION PLAN must be submitted to the Front Office prior to student commencing studies at St Andrews Christian College.

Any other special considerations or notes regarding student’s background information:



Parent/Guardian 1 *If applicable, copies of any relevant family law or other court orders must be provided.

Title: (e.g. Rev. Dr, Mr, Mrs, Ms, Miss) _____ Gender Male Female

First Name: _____ Middle Name: _____ Surname: _____

Relationship to Student: _____ Email: _____

Residential Address: _____ Suburb & Postcode: _____

Mailing Address: (if applicable) _____ Suburb & Postcode: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Occupation: _____ Employer: _____

Employer Address: _____ Suburb & Postcode: _____

Country of Birth: _____ Nationality: _____

Church Attending: _____ Denomination: _____

Residential Guardian? Yes / No (circle) Past Staff Member: Yes/No (circle)

St Andrews Christian College Alumni? Yes/No (circle) If Yes, please provide Entry Year: _____ & Exit Year: _____

Parent/Guardian 2 *If applicable, copies of any relevant family law or other court orders must be provided.

Title (e.g. Rev. Dr, Mr, Mrs, Ms, Miss) _____ Gender Male Female

First Name: _____ Middle Name: _____ Surname: _____

Relationship to Student: _____ Email: _____

Residential Address _____ Suburb & Postcode: _____

Mailing Address: (if different to above) _____ Suburb & Postcode: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Occupation: _____ Employer : _____

Employer Address: _____ Suburb & Postcode: _____

Country of Birth: _____ Nationality: _____

Church Attending: _____ Denomination: _____

Residential Guardian? Yes / No (circle) Past Staff Member: Yes/No (circle)

St Andrews Christian College Alumni? Yes/No (circle) If Yes, please provide Entry Year: _____ & Exit Year: _____

NON-RESIDENTIAL PARENT (Any Family Court Orders/Parenting Plans that have been issued must be provided to the College)

Title: (e.g. Rev. Dr, Mr, Mrs, Ms, Miss) _____ Gender: Male Female

First Name: _____ Middle Name: _____ Surname: _____

Relationship to Student: _____ Email: _____

Residential Address: _____ Suburb & Postcode: _____

Mailing Address: (if different to above) _____ Suburb & Postcode: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Occupation: _____ Employer : _____

Employer Address: _____ Suburb & Postcode: _____

Country of Birth: _____ Nationality: _____

Church Attending: _____ Denomination: _____

Do you require a copy of all student reports? Yes No Past Staff Member: Yes/No (circle)

St Andrews Christian College Alumni? Yes/No (circle) If Yes, please provide Entry Year: _____ & Exit Year: _____

EMERGENCY CONTACT DETAILS (Person other than parent to be contacted in an emergency, if parents cannot be contacted)

Title: (e.g. Rev. Dr, Mr, Mrs, Ms, Miss) _____ Gender: Male Female

First Name: _____ Surname: _____ Relationship to Student: _____

Residential Address: _____ Suburb & Postcode: _____

Home Phone: _____ Mobile: _____



INFORMATION REQUIRED FOR ASSESSMENT AND REPORTING PURPOSES

This information is being collected to enable nationally comparable reporting of students' outcomes against the *National Goals for Schooling in the Twenty-First Century*. This information is collected in accordance with the College's [Privacy Policy](#) located on our website: standrews.vic.edu.au. *Note: If you need help with this Form please call the Registrar on 03 8847 8309.*

Is the student of Aboriginal or Torres Strait Islander origin? Yes No (If Yes, please tick one below)
 Aboriginal Torres Strait Islander Both Aboriginal & Torres Strait Islander

LANGUAGE

Language other than English spoken at home (if more than one please indicate the one that is spoken most often):

Mother/Parent 1/Guardian 1: _____

Father/Parent 2/Guardian 2: _____

Non-Residential Parent (if applicable): _____

Student: _____

EDUCATION

What is the highest year of school the parent/guardian has completed?

(For persons who have never attended school, tick 'Year 9 or equivalent or below')

✓ Tick one box only in each column

Mother/Parent 1/Guardian 1		Father/Parent 2/Guardian 2		Non-Residential Parent (if applicable)	
Year 12 or equivalent	<input type="checkbox"/>	Year 12 or equivalent	<input type="checkbox"/>	Year 12 or equivalent	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	Year 11 or equivalent	<input type="checkbox"/>	Year 11 or equivalent	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	Year 10 or equivalent	<input type="checkbox"/>	Year 10 or equivalent	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	Year 9 or equivalent or below	<input type="checkbox"/>	Year 9 or equivalent or below	<input type="checkbox"/>

What is the level of the *highest* qualification the parents/guardians have completed?

Mother/Parent 1/Guardian 1		Father/Parent 2/Guardian 2		Non-Residential Parent (if applicable)	
Bachelor degree or above	<input type="checkbox"/>	Bachelor degree or above	<input type="checkbox"/>	Bachelor degree or above	<input type="checkbox"/>
Diploma/Advanced Diploma	<input type="checkbox"/>	Diploma/Advanced Diploma	<input type="checkbox"/>	Diploma/Advanced Diploma	<input type="checkbox"/>
Certificate I to IV (incl trade cert)	<input type="checkbox"/>	Certificate I to IV (incl trade cert)	<input type="checkbox"/>	Certificate I to IV (incl trade cert)	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	No non-school qualification	<input type="checkbox"/>	No non-school qualification	<input type="checkbox"/>

OCCUPATION

Parental Occupation Definition:

Parental Occupation is defined as the **main** work undertaken by the parent/guardian. If a parent/guardian has more than one job, report their main job.

Please select the appropriate parental occupation group from the list on the next page. If a person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation. If the person has not been in paid work in the last 12 months, enter '8' in the box below.

Mother/Parent 1/Guardian 1 GROUP <input style="width: 40px; height: 20px;" type="text"/>	Father/Parent 2/Guardian 2 GROUP <input style="width: 40px; height: 20px;" type="text"/>	Non Residential Parent (if applicable) GROUP <input style="width: 40px; height: 20px;" type="text"/>
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List of Parental Occupation Groups

GROUP 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

GROUP 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

GROUP 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff.

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

GROUP 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

*We request that information you provide on this form is accurate, complete and up-to-date as possible.
Thank you for your time.*



Statement of Belief

The College aims to provide children with an education of a general nature consistent with the teachings of Christianity, including religious instruction and education in the Holy Scriptures of the Old and New Testaments interpreted not inconsistently with the doctrinal basis of the Presbyterian Church of Victoria. That basis comprises the Westminster Confession of Faith read in the light of the Declaratory Statement of 1901.

1. The unity of the Father, the Son and the Holy Spirit in the Godhead.
2. The sovereignty of God in creation, revelation, redemption and final judgement.
3. The divine inspiration and infallibility of Holy Scripture as originally given, and its supreme authority in all matters of faith and conduct. In accepting the authority of the Holy Scripture, and secondly, the authority of the Westminster Confession of Faith (24.1) we believe that marriage, and therefore sexual intimacy, is to be between one man and one women (See e.g. Gen 2:24; Ex 20:14; Matt 19:5, 6). As such, we live by the principle that sex should occur only within a monogamous marriage, with abstinence from pre-marital sex, extra marital sex, de-facto 'marriage' and homosexual relationships.
4. The universal sinfulness and guilt of human nature since the Fall, rendering man subject to God's wrath and condemnation.
5. The full deity of the Lord Jesus Christ, the incarnate Son of God; his virgin birth and his real and sinless humanity; his death on the cross, his bodily resurrection and his present reign in heaven and earth.
6. Redemption from the guilt, penalty and power of sin only through the sacrificial death once and for all time of our representative and substitute, Jesus Christ, the only mediator between God and man.
7. Justification as God's act of undeserved mercy, in which the sinner is pardoned all his sins, and accepted as righteous in God's sight, only because of the righteousness of Christ imputed to him, this justification being received by faith alone.
8. The need for the Holy Spirit to make the work of Christ effective to the individual sinner, granting him repentance toward God and faith in Jesus Christ.
9. The indwelling of the Holy Spirit in all those thus regenerated, producing in them an increasing likeness to Christ in character and behaviour, and empowering them for their witness in the world.
10. The only holy universal Church, which is the Body of Christ, and to which all true believers belong.
11. The future personal return of the Lord Jesus Christ, who will judge all men, executing God's just condemnation on the impenitent and receiving the redeemed to eternal glory.

Mission Statement

To educate our students so that they are well skilled, understand life on the basis of biblical truth, and are motivated to walk with God and serve Him in their lives, so that they will be a positive Christian influence in the world.



Application Declaration

Please read carefully.

1. I/We understand that applicants may be interviewed and advised in due course if a place is available. Where no places are available, the child's application may be rolled over upon request.
2. I/We acknowledge that referees may be consulted.
3. I/We have included the application fee of \$100 with this application for enrolment and I understand that this money is non-refundable.
4. I/We, the undersigned, are parents/guardians of the enrolled child and declare that the information I have provided is correct and is a full disclosure of requested information. If any information changes and I have not updated the College of these changes, I understand that failure to provide full and correct disclosure could result in cancellation of enrolment.
5. I/We have read and understand fully the College Enrolment Policy, and other documents, all of which are available on the College website:
 - [College Enrolment Policy](#)
 - [College Schedule of Current Fees and Charges](#)
 - [College Privacy Policy](#)
 - [College Student Code of Conduct](#)
 - [Student Nurture and Discipline Policy](#)
 - [A Code of Conduct for Parents and Volunteers – Working Together](#)
6. In the event of an offer of enrolment being made for my/our child(ren) we agree to abide by these conditions, policies, regulations and protocols, including any changes or updates that may occur during the enrolment period.
7. I/We are fully committed to the distinctively Christian aims of the College as outlined in the [College Statement of Belief and Mission Statement](#) (Appendix 1) and I support the Christian teaching and practices of the College. **I understand that my child/ren will be taught from a Biblical worldview that incorporates Biblical truths, values and a lifestyle that honours Christ. I/We are in agreement that my/our child/ren are taught such values and Biblical principles.**
8. I/We recognise the authority of the College Principal and Staff in all matters of content, methodology and theology as applied to the curriculum.
9. If this Application for Admission is successful, I agree to honour the financial commitments required by the College as per the Schedule of Fees and Charges.

N.B. Both parents are required to sign unless one parent/guardian is the sole custodian.

Signing of this Application Form indicates our willingness to be jointly bound by the statements we have made above.

Father/Guardian's Signature..... Date: / /

AND

Mother/Guardian's Signature..... Date: / /

Guardian's Signature (*If applicable*) Date: / /